

24th April 2024

**Dear Parents and Carers** 

# Founder's Day - Friday, May 3rd 2024

On Friday, 3<sup>rd</sup> May we celebrate our 310<sup>th</sup> Founder's Day with a special service at Croydon Minster, starting at 12pm. Holding the service at the Minster makes it possible for the whole school to attend. We are excited at the possibility of returning to the Minster after an absence of 5 years because of the recent pandemic.

### **Timetable**

The day will begin at the normal time of 8.45am. Pupils should go directly to their Period 1 lesson where they will be registered. Period 2 will follow at 9.35. Morning break will be from 10.25am until 10.45am. After break pupils will go to their Form and depart for the Minster with their respective year group from a designated area.

# **Books and Bags**

In order to make travel easier, pupils and students are advised <u>not to bring books or bags</u> to school.

#### **Travel**

- Years 7 will travel by Tram from Lloyd Park Tram stop (ensure your child brings their oyster card)
- Years 8-13 will walk to the Minster following a carefully chosen and previously used route with suitable crossing points, accompanied by Tutors and other staff. Additional staff will be at the crossing points.
- Those involved in the service as musicians or readers should go straight to the Minster for a rehearsal at 8.45am – 10.45am and remain there until the service begins.

## **Dismissal**

The service will last about an hour and 15 minutes and all pupils and students will be dismissed directly from the Minster after the service at approximately 1.15pm.

#### **Guests**

A number of special guests will also attend the service.

If you have any queries about any of the above arrangements, please do not hesitate to contact your child's Head of Year. This is an important day in the life of the school and we expect every member of the school community to play his/her part in making it a good occasion.

Yours sincerely

Richard Parrish Headteacher