



Archbishop Tenison's

CHURCH OF ENGLAND HIGH SCHOOL

30th August 2023

Dear Parents and Carers

Important Update - School Uniform Policy and reminder of our current school standards - Autumn Term 2023

I hope that you have enjoyed the summer holidays. To help prepare your child for the new academic year, please read the important points below regarding - **arrival, equipment, uniform and immediate uniform amendments.**

1. Arrival

Punctuality is an integral part of all aspects of life, punctuality allows for a strong foundation for success both in pupils' academic journey and in their future endeavours. All pupils are expected to arrive at school in time for registration at 8:45am. There will be a warning bell after 3-minutes, for each lesson (**9:18am; 10:08am; 10:58am; 11:23am; 12:08am; 1:43pm or 2:28pm**) pupils or students who arrive after these times, will be issued with an automatic detention that day.

These detentions will be organised by year group and will take place at the end of afternoon registration from 3.15pm until 3.45pm. If your child receives such a detention, you will be notified via School Gateway.

2. Equipment.

All pupils are expected to attend school with the correct equipment to ensure that they are ready to learn. Having the right equipment is crucial for pupils success in the classroom and it ensures that they can fully participate in lessons, complete assignments, and stay on track with their learning. It also helps to minimise distractions and disruptions during class time.

Please find below, a list of essential equipment that your child is expected to bring to school every day, which includes, a pencil case that must be filled with the following items: -

- Ruler (30 cm) This must be made of plastic or wood.
- Eraser
- Sharpener
- Highlighter pen (x 2 colours)
- 3 pens (blue/black) one to use, one to lose, one to lend.
- Pencil (x 2)
- Green pen

Pupils and students must also bring a **reading book** each day, as this will help them to become Confident Literate Learners.

Alongside rewarding pupils who arrive fully equipped for lessons, we will sanction those pupils who do not have the correct equipment for each lesson, with an automatic 30-minute detention that will take place that day.

These detentions will be organised by year group and will take place at the end of afternoon registration from 3.15pm until 3.45pm. If your child receives such a detention, you will be notified via School Gateway.

3. Uniform

All pupils are expected to adhere to the school's uniform policy, which can be accessed via the following link: - [School Uniform Policy](#)

We believe that uniform is an essential part of creating a positive and productive learning environment, therefore any non-uniform item will be confiscated at the school gates in the morning.

The following, as highlighted in the Uniform Policy, are not permitted to be worn on the school site at any time: -

1. make-up
2. false eyelashes
3. fake Nails / long nails (Health and safety especially for PE)
4. jewellery – Bracelets, Rings, Necklaces, Nose Studs and Piercings
(except for one pair of plain stud earrings)
5. trainers are allowed (trainers are only allowed to be worn during PE lessons)
6. outside wear (hats, coats, scarves and gloves) are not permitted in the building.
7. head wear (including, but not limited to - hair bonnets, durags, bandannas and non-religious head scarves) are not permitted in the building.

Pupils must wear

1. school blazers around the school site and when travelling to and from school
2. a school tie (girls can wear an open neck blouse, so a tie is not required in this case).

Note: If your child chooses to wear any non-uniform item, it will be confiscated.

If your child does not adhere to the School Uniform Policy, we will take either of the following actions:

- If your child fails to follow the School's Uniform Policy, we will contact you in the morning of that day to gain permission to send your child home to give them the chance to correct this.
- If we are not able to make contact with you, your child will spend a day in the Inclusion Room. This decision is made as your child will not have represented themselves or the school in a professional manner, which means they will need to be out of circulation.
- If your child repeatedly fails to adhere to the School Uniform Policy, they will also be issued with a detention on that day.

Note: We will take on-board any personal circumstances that cause your child to be unable to wear school uniform in its entirety, this will be decided on a "case-by-case" basis. When this is the case, an email will be sent to staff, so they are aware. In conclusion and most importantly, we believe that our School Uniform Policy is an essential part of creating a positive and productive learning environment for all.

4. Immediate Uniform Amendments – September 2023 and onwards

We have made three important amendments to our School Uniform Policy. The changes outlined underscore our commitment to maintain a positive and respectful learning environment that enhances the identity for all. The changes which will be in effect from September 2023 – have been considered under the following three strands.

1. Simplicity (removing the ambiguity in language expectations)
2. Timely (taking on board our ever-evolving landscape)

3. Being Careful (Safeguarding our young people and staff at all times)

To ensure modesty and uniformity across our pupil and student body, **all skirts must be worn on or below** the knee and **all trousers** must be worn **on the waist only**. These new rules align with our commitment to promoting an environment conducive to focus, safeguarding and effective learning. Whilst also improving the overall presentation of our pupils and students and promoting a sense of pride in our school attire. These minor amendments are to ensure that all our pupils and students are ready for the new academic year.

We would like to take this opportunity to remind you that it is compulsory for all pupils to wear their school jumper and blazer during the Autumn and Spring terms, to ensure pupils are appropriately dressed for the varying cold weather conditions.

We understand that these changes may require some adjustments, however we trust in your support and cooperation in implementing these updated rules to ensure that a credible reputation of our school is upheld, along with the creation of a cohesive, respectful, and focused learning environment.

If you need further clarification regarding these changes or if you have any questions or concerns, please contact the school via School Gateway or via reception@archten.croydon.sch.uk .

I would like to take this opportunity to thank you in advance for your support in all three areas (Arrival, Equipment, Uniform and the uniform amendments), as I am confident that you will help to ensure that your child meets and maintains the schools' high standards.

Yours sincerely



Miss. Akanho
Deputy Headteacher